

EDUCATION

Miami University; Oxford, Ohio; August 2011 - May 2013

Master of Architecture

Florida International University; Miami, Florida; August 2006 - April 2010

Bachelor of Arts in Architecture

EXPERIENCE

Island Site Development; Nassau, Bahamas; September 2013 - Present

Project Engineer

Responsibilities include: production of shop drawings and detailed CAD drawings; material take-offs and procurement; quality assurance/ quality control (QA/QC) reports; submission of reports and data to client for review and/ or approval; review incoming and outgoing documents; maintain and organize documents for various projects.

I have performed the above duties for the following projects:

- **University of The Bahamas Formal Entrance**
Project includes the construction of new entry walls, signage, security building, traffic management systems, hardscape, landscape, and drainage system.
- **MIYA Non-Revenue Water Services Replacement**
Project includes tracking, installation, commissioning and reinstatement of water services and water meters for Water & Sewerage, Nassau Bahamas.
- **Arawak Cay Port – Site Civil Works**
Project included the installation of water, sewer, drainage and electrical systems for the APD admin building. Project also included earthworks, paving, and signage.
- **LJM Maritime Academy**
Project included civil and utilities works on Arawak Cay and Crystal Cay including the channel crossing. Works included water, sewer, drainage, electrical, and gas systems. Scope also included the construction and installation of concrete water tank, sewer tank, repairs to existing tank, piling and structural slab for the large davits, and construction of utility buildings.
- **Baha Mar Resort**
Project included the complete area development around the Baha Mar hotels, including installation of utilities (potable water, reclaim water, gravity sewer, force main, drainage), electrical and telecom., structural concrete works, bridges, hardscape, and water features.
- **Baker's Bay**
Project included the installation of electrical, telecom., water and sewer services for the Baker's Bay Atlantic Coastal Homes, as well is the realignment of some existing services.

Advance Auto Paint & Supplies; Nassau, Bahamas; June 2010 - June 2011

Salesperson, Cashier

Responsibilities included: sold automotive paints and auto body supplies; input inventory data into computer database; filed and organized client data consisting of over 100 clients; called customers to ensure satisfaction and receive feedback on services and products offered; designed store flyers; managed the store in the absence of the manager.

Lyford Cay Foundation, Inc.; Nassau, Bahamas; August 2009, April 2011 - June 2011

Assistant to Director of Scholarship Programs & Alumni Affairs

Responsibilities included: assisted with the pre-screening of over 300 Scholarship Applications to the Lyford Cay Foundation; interviewed 150 past Lyford Cay scholarship recipients by telephone; collected and stored data based on the interviews.

The Architectural Studio; Nassau, Bahamas; June - August 2008, 2009

Summer Intern Architect

Responsibilities included: managed prints and drawings; produced detail drawings for various projects; utilized AutoCad and Revit Architecture for mock designs.

Independent Study Project; Miami, Florida; August 2009

Designer

Member of Florida International University Group, with the task of designing possible facades for retail stores in Miami.

SKILLS

Revit Architecture, AutoCAD, Rhinoceros, Google SketchUp, Adobe Photoshop, Illustrator, InDesign, Microsoft Word, Excel, PowerPoint, Model making

LEADERSHIP

Alpha Rho Chi: Professional Architecture Co-Ed Fraternity; Nikon Chapter; January 2009 – May 2010

- Fundraising Chair (January - December 2009), Superintendent (January - May 2010)